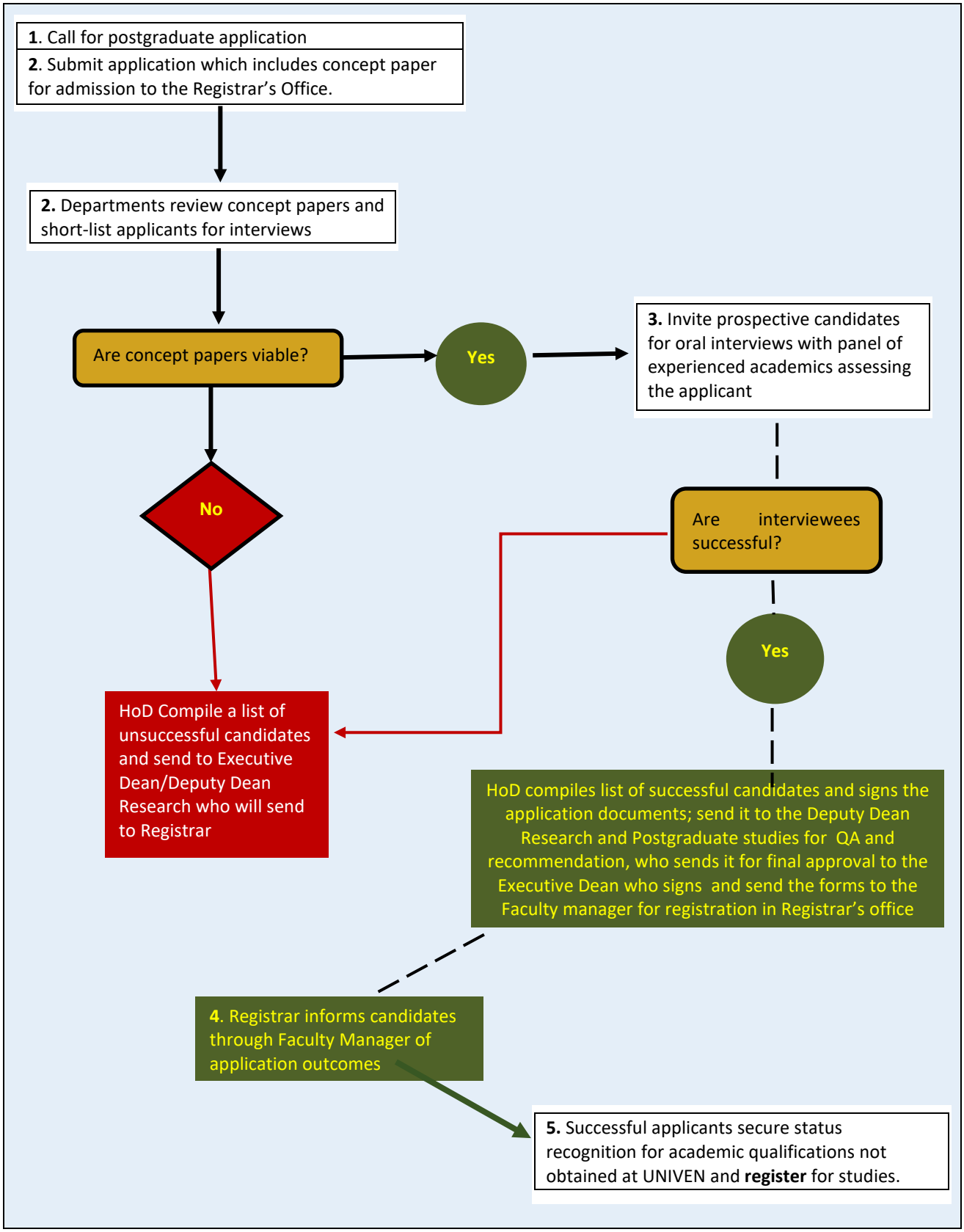APPLICATION, ADMISSION AND REGISTRATION PROCESS